

	Title: Policy 16: Privacy	
	Date Reviewed: September 2014	Version 16.14.0
	Approved by: Executive Council	Next Review: September 2015

## Privacy Policy

Australian Dental and Oral Health Therapists' Association (ADOHTA) Inc. collects and retains information such as names and contact details including addresses, email addresses and phone numbers for the purpose of communicating with its members, sponsors and other professional and community groups.

The information may be used for but not necessarily limited to;

- The mailing of ADOHTA Inc. materials and publications,
- Communicating Association business to members,
- Promotions of activities relating to CPD, Social & Professional Events,
- Subscription and membership notices

A database containing this information is held and maintained by the Secretary and/or the Treasurer. ADOHTA abides by the National Privacy Principles in its management of this database.

ADOHTA will not release personal contact details to any other person or organisation except for those essential to the operation of the association.

Any person who considers that ADOHTA holds personal information of theirs can access that information by contacting in writing;

The Secretary  
ADOHTA Inc.  
P O Box 337  
Modbury North SA 5092  
E: [admin@adohta.net.au](mailto:admin@adohta.net.au)

Complaints regarding the protection and management of personal information collected by ADOHTA can be lodged by contacting the association.