

	Title: Policy & Guideline 11: CPD Quality Assurance Guideline	
	Date Reviewed: March 2022	Version PG11.22.0
	Approved by: Board	Next Review: March 2023

Australian Dental and Oral Health Therapists' Association Ltd CPD Quality Assurance Guideline

1. Introduction

Registered Dental Professionals in Australia are required to undertake 60 hours on Continuing Professional Development (CPD) within a three-year cycle period. The Board states “Continuing professional development (CPD) is how dental practitioners maintain, improve and broaden their knowledge, expertise and competence, and develop the personal and professional qualities required throughout their professional lives.”

The current CPD guideline published by the Board was released on 1 December 2015. The following guideline, process and assessment criteria has been developed in reference to this guideline.

2. Purpose of these guidelines

- a. To ensure CPD delivered or endorsed by ADOHTA meets Dental Board of Australia CPD guidelines and meets quality
- b. To define a process for assessing quality in selecting individuals or teams for the delivery of ADOHTA CPD.

3. Definitions:

- a. Clinically or scientifically based activities: For an activity to be recognised as clinically or scientifically based, it must relate to the scientific, clinical or technical aspects of oral health care. For example, activities about infection prevention and control, cardiopulmonary resuscitation (CPR), patient record keeping or dento-legal responsibilities would be classified as clinical/scientific, as would topics relating to oral health or particular dental procedures such as endodontics, caries treatment, crown preparations, and so on.
- b. Non-scientific activities: Non-scientific activities are those that are indirectly related to but supportive of dental care and include courses about practice management. Subjects that relate to a dental practitioner’s financial wellbeing (such as marketing or personal finance) would be considered non-scientific. The activities need to contribute to the maintenance and enhancement of your knowledge, skills and performance of oral health care.
- c. Evidence-based: denoting an approach to medicine, education, and other disciplines that ensures the practical application of the findings of the good quality current scientific research.

d. Process:

- Quality can only be assured in CPD speakers through appropriate vetting of credentials, current curriculum vitae and history of delivery of CPD.
- Assess the speaker and their presentation through the rubric:

	Criterion not met	Criterion met	Exemplary
Does the speaker have any monetary or special interest with any company whose products or businesses are discussed in the CPD?	Unsure OR Yes, the speaker has a potential to receive direct or indirect financial benefit from delivering the CPD.	Yes, however any conflicts and disclosures have been declared.	No monetary or special interest.
Does the presentation have potential explicit or unintentional advertising of any product or business?	Unsure OR Yes, the CPD has advertising that is not linked to evidence-based practice.	Yes, however the product or business is discussed in the context of evidence-based practice.	No, there is no intentional or unintentional advertising of products or businesses.
Does the CPD have learning objectives, independent learning activities and outcomes?	No.	No, however the speaker will provide them.	Yes
Does the CPD have a sound, current and critically appraised evidence-basis?	Unsure OR No, the presentation is on a controversial or topic with limited evidence.	-	Yes.
Is the presenter a suitably qualified and experienced individual?	Unsure OR The presenter does not have further qualifications, history of quality conference presentations or evidence of expertise on the topic of the CPD.	Yes, the presenter has a track record of scientific presentation by other reputable CPD providers.	Yes, the presenter has a higher degree in clinical practice or research and has a record of peer-reviewed publications and conference presentations.

All criteria must be MET or Exemplary. Any criterion unsure information must be clarified. If any NOT MET criteria are determined the speaker does not meet the quality assurance assessment for ADOHTA CPD.